



2018

Region 3
Gymkhana Rules

1.0 General Rules

- 1.1 These rules pertain only to the Region 3 Gymkhana program and are in addition to the rules contained in the CSHA Gymkhana Rulebook. Where there are conflicts the State CSHA rules will take precedence.
- 1.2 At all Region Approved shows, the protest procedures as set forth in the CSHA Rulebook, Gymkhana and Judge's Commission chapters, shall be followed.
- 1.3 When meetings are held to discuss rules that pertain to the high point registered riders, each registered high point rider 12 and over shall have one vote. Where the registered high point rider is under 12, the parent or guardian can vote on their behalf.
- 1.4 Rule changes will only occur prior to the start of the season.
- 1.5 Region 3 Gymkhana equipment may be loaned to other Regions or clubs with the Chairman's approval.
 - 1.5.1 Region 3 will hold \$100.00 security deposit to cover breakage and loss. Deposit to be returned less cost of repair or replacement (if any).
- 1.6 All region registered riders must be notified by email 15 days prior to a riders meeting.

2.0 Program Registration

- 2.1 To register in the Region 3 Gymkhana Program, the participant must be a current CSHA member (senior, family, or member of a CSHA club).
 - 2.1.1 If the participant is not a member, an application for CSHA direct membership or club membership **MUST** be completed, and dues paid at the time of registration.
- 2.2 Participants must reside within Region 3, or be a member of a CSHA Region 3 club, or have an approved transfer.
- 2.3 Participants may register in the program at any time. At the time of registration, the registration form **MUST** be completed and the registration fee paid.
 - 2.3.1 No Region points shall be awarded until these are received and membership status has been verified.
 - 2.3.2 Points shall not be retroactive to any previously attended shows.
- 2.4 Each horse/pony and rider registration shall be known as a "combination".
 - 2.4.1 A rider may register as part of as many combinations as he/she desires.
- 2.5 Once a combination is registered, if the horse is withdrawn from competition the rider may register as part of a new combination by paying an additional fee, or in the case of injury the fee only may be transferred. Points will begin to accrue anew for the new combination.

2.6 The annual program High Point registration fee shall be:

Per Combination \$25.00

Lead Line/Assisted Rider \$25.00 per rider (different mounts can be used)

2.7 At every Region show from which the time sheets will be submitted for ratings each combination will be charged the following Rider's fees:

State rating fee	\$2.00
Region 3 fee	\$1.00
Equipment fund fee	\$1.00
Day Award fee	<u>\$5.00</u>
Total	\$9.00

2.7.1 **Exceptions:** Those that compete in Lead Line/Assisted Division and Time Only will be exempt from the rating fee.

2.7.2 The Equipment fee shall be collected until the account balance is at least **\$400.00**, at which time the chairman may cancel the collection of the \$1.00 assessment.

2.7.3 The state rating fee is to be sent to the State Rating Secretary no more than 30 days after a show. **EXCEPTION:** Any show from which the total profit is given to the State Gymkhana program may be exempted.

2.7.4 The Region 3 fee (a maximum of \$500.00) is to be given no less than annually to the Region 3 general fund to help cover region costs.

2.7.5 **Two Work requirements will be required at each point show. Rider will apply signature to read and understand the work requirements and reserve 2 slots on the work requirement sheet at every point show during registration. If rider fails to fulfill each reserved work requirement slot for each point show they will be ineligible for year-end awards.**

3.0 Divisions

3.1 The program will follow the CSHA Average Time Division format.

3.2 For Region 3 shows and year-end awards only, Division VII shall be split into two age groups.

3.2.1 There shall be a Junior division and a Senior division. The age split for the Junior division is 17 & under as of January 1.

3.2.2 This split is a Region 3 option and may not be available in other Regions.

3.2.3 Division VII at the State Championship Show (SCS) will NOT be split.

3.3 To compete in a rated division at the State Championship Show a combination must meet the qualifications set forth in the CSHA Gymkhana Rulebook section 15.3.

3.4 If a tie of overall points occurs for first through tenth place all the combinations involved shall qualify to compete in the rated divisions at the State Championship Show.

4.0 Region Points

4.1 Region Show Points

4.1.1 Region Show Points shall be awarded based on a combination's placings for all events ran.

4.1.2 In the event of a tie, State Gymkhana Rule Section 12.0 shall be followed.

4.1.3 At a Double Point Show only, the Region Show Points awarded shall be doubled.

5.0 Region Point Calculations

5.1 Region Event Points shall be awarded as follows:

1 st	2 nd	3 rd	4 th	5 th	6 th	7 th	8 th	9 th
10	8	7	6	5	4	3	2	1

The total for the show being all event points for the show calculated together for one score.

5.2 The points that apply for year-end awards are the points earned at the Region 3 Sponsored shows and any other shows on the Region 3 Approved Schedule.

5.3 When a combination changes divisions, their accumulated Region Show points shall be carried forward to the new division. Exception shall be when a combination is competing on their Year-End Rating (YER) and have not received a Current Year Rating (CYR). The points shall be recalculated in the new division for all shows.

5.4 When there are no combinations in a division, or if there was only one combination in a division, placings and points for all combinations that are moved into the division shall be determined using the Single Entry placing charts in the CSHA state rule book.

5.5 At any show when a single entry competes in an event the placing shall be made using the Single Entry Placing Charts.

6.0 Point Audit Committee

6.1 There shall be a Point Audit Committee (PAC) which shall have a minimum of three members. The Gymkhana Chairman shall select the members of the PAC.

6.2 After each Region Approved show, the Region Chairman shall give each PAC member a copy of the show's time sheets & the State rating change list.

6.3 Each PAC member shall independently verify all placings and points awarded. They shall then check for any discrepancies and resolve any differences.

6.4 No later than the next Approved show, PAC members will give their results to the Region Chairman.

6.5 Each PAC member shall maintain a set of Region Point Standings.

7.0 Year-End Awards

- 7.1 A combination will receive a Region Year-End award based upon the total of their eligible Region Show Points.
- 7.2 To qualify for a Region 3 year-end award, a combination must compete in all four rated events in fifty percent (50%) of the Region 3 Approved point shows held within Region 3.
 - 7.2.1 In the event a horse dies or sustains an injury that prevents it from competing, for the remainder of the season, and the rider registers a new combination, the shows ridden on the original horse will be counted to meet this requirement with a vet certificate.
 - 7.2.2 If a rider has a medical issue and/or injury and can not complete their required shows for year-end awards and they are a rated combination, they must submit a written verification from their Doctor that they are unable to compete to be able to have their points calculated for year-end awards. In this case, the award will be no better than the equivalent of a 5th place award.
 - 7.2.3 If the rider is not rated they must submit a written verification from their Doctor that they can no longer compete, they can then apply for a refund of their High Point Registration fee.
- 7.3 For each combination the eligible Region Show Points to be included will be calculated as follows (see example at the end of the rules):
 - 7.3.1 Seventy percent (70%) of the total number of Region 3 approved Point shows shall be calculated.
 - 7.3.2 The Region Show Points earned shall be sorted highest to lowest.
 - 7.3.3 The Region Show Points earned at the shows shall be ranked 1 through the number calculated above will be added together.
 - 7.3.4 The sum of these shall be the combination's Region High Point totals.
- 7.4 When converting percentages to number of shows any fraction of a whole number shall be rounded. If the fraction is .4 or below the number will be rounded down. If the fraction is .5 or higher the number shall be rounded up.
- 7.5 Region year-end awards will be presented at the Region 3 awards banquet.
 - 7.5.1 Year-end awards shall be given in each division, including leadline/assisted.
 - 7.5.2 The Overall High Point Combination will be calculated based on all Region 3 approved point shows held within Region 3. The winner shall be awarded a plaque (budget permitting).
 - 7.5.3 The division you are rated in at the end of the season will be the division you are awarded in.
- 7.6 In the event of a tie for a Region year-end award, all tied combinations shall receive the same placing and award. However, the next placing shall be eliminated.

8.0 Requirements for Approved Shows

- 8.1 The Region point season shall be from January 1 through September 15.
- 8.2 To obtain approval a show sponsor must request a show approval form from the Region 3 Gymkhana chairman and return it along with the approval fee, if any, to the Region 3 Gymkhana Chairman.
- 8.2.1 Show approval fees shall be:
- | | |
|-------------|---------------|
| CSHA member | \$25 per show |
| Non member | \$50 per show |
- 8.2.2 There shall be no fee for a Rating Show approval, however, a show approval form MUST be completed 30 days prior to the show and submitted to the Gymkhana Chair.
- 8.2.3 There shall be no fee for a show held to benefit the State Gymkhana Program.
- 8.3 To obtain approval as either an Approved Show or a Rating Show, the show must meet the State criteria for a Qualifying Show.
- 8.4 All Region 3 Approved Shows and Rating Shows must be run in the CSHA Average Time Division format.
- 8.4.1 Division VII will be split as outlined in Section 3.0 of these rules.
- 8.5 Show management may split the Open Division into two or more categories.
- 8.6 At all Approved Point Shows the show judge must be a currently licensed CSHA Gymkhana judge.
- 8.7 Show management may change the events advertised due to arena or weather conditions. The change must be approved by the show judge and the riders must be informed of the change.
- 8.8 A show sponsor may reserve a show date and receive a tentative approval by submitting a letter of intent to the Gymkhana Chairman before the show schedule is approved for the year.
- 8.8.1 The show approval fee must be submitted with the letter of intent.
- 8.9 Final approval shall not be given until the completed show approval form has been received.
- 8.10 Approval must be finalized with the final show schedule for the year.
- 8.11 If a show is canceled and a rain date was not on the original show approval form and show flyers, then show management must submit a new show approval form.

8.12 A show CANNOT be approved if it is;

8.12.1 Scheduled on the same weekend as the State Gymkhana Committee Quarterly meeting.

8.12.2 Scheduled to be held on the same day as another Region 3 Approved Gymkhana.

8.12.3 The chairman must get approval by a vote of a minimum of 50% of the registered combinations to approve a show held outside of Region 3.

8.12.3.1 This rule does not apply to shows being held to benefit Region 3 or the State Gymkhana Program.

8.13 Show management may apply for a rain date. Approval is subject to the following:

8.13.1 The rain date must be shown on the original show approval form or letter of intent.

8.13.2 Show management must include the rain date on the original show flyer.

8.13.3 The rain date may not conflict with any other scheduled event as outlined above.

8.14 For Region 3 member clubs the chairman may approve three shows per year. For non-members, individuals or organizations, the chairman may approve one show per year. See 8.10 above.

9.0 Show Management Responsibilities

9.1 Show management must have a copy of the current CSHA Gymkhana Rulebook on hand throughout the show.

9.2 Time sheets from all Qualifying shows must be postmarked, emailed, faxed, or hand delivered to the State Rating Secretary and the Region Gymkhana Chairman no later than the Monday after the show date.

Linda Quattlebaum
State Rating Secretary
PO Box 30864
Stockton, CA 95213
lqeq@att.net

Christine Browne
Region 3 Gymkhana Chairman
17067 Campos Drive
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9.2.1 Failure to comply with this rule shall result in (1) show management being fined \$50, and (2) future show approvals, including those shows which were previously approved, being reversed or denied.

9.3 Shows secretaries must have available the Region 3 Gymkhana Rider's registration form, and CSHA membership form.

9.4 An announcement of the show must be mailed/emailed to all Region 3 registered Gymkhana riders as described in the CSHA Gymkhana Rulebook.

9.5 At every Approved show held in Region 3, show management must charge the State Rating Fee as stated in the Fees section of these rules.

9.5.1 The collected State fee must be forwarded to the State Rating Secretary within thirty (30) days of the show date. Failure to submit the fees on time shall result in a penalty equal to twice the amount collected.

10.0 Region Chairman's Responsibilities

- 10.1 For each registered rider, the Chairman must obtain verification of their CSHA membership. Verification must include effective date of the membership.
- 10.2 The participant shall not be eligible to be awarded any Region Show points until their membership is verified. If verification is received within ten days (10) after an Approved Show, points for that show shall be awarded.
- 10.3 The Region Chairman will make the Point Standings available in a timely manner.
- 10.4 The chairman shall request a reasonable amount to be held over for startup for the following year.

11.0 Returned Checks

- 11.1 If a check issued at a Region 3 Approved show either by the participant or for the participant is not honored by the bank unless restitution is made within fifteen (15) days from the date written notification from the show sponsor is mailed any and all points earned by the participant at that show shall be forfeited.
- 11.2 It shall be the show management's responsibility to send a written notice to the contestant of the check not honored by the bank. Such notice shall be sent with a Delivery Confirmation.
- 11.2.1 The show sponsor shall notify the Region Gymkhana chairman of the check's return. The Region Gymkhana chairman shall notify all other Region 3 show sponsors.
- 11.3 The participant shall be placed on a "cash only" basis at all shows until the check is cleared.
- 11.4 Any participant, who has an outstanding returned check shall:
- forfeit their right to compete at the State Championship Show unless the check is cleared no later than seven (7) days prior to the beginning of the SCS show.
 - have his Region Year-End award held until the outstanding check has been cleared.
- 11.5 If a check from a prior season has not been cleared, the participant will be denied registration in the current year's program until the check and all fees have been cleared.

11.6 SAMPLE

How To Calculate A Year-End Region Point Total

Eleven (11) shows are held during the season.

Seventy percent (70%) of 11 equals 8 (7.7 rounded up).

Combination #1 attended all eleven shows. Region Show Points earned:

Show Points before ranking

Show Points after ranking

Show #	Show Points
1	55
2	35
3	37
4	47
5	57
6	49
7	38
8	28
9	46
10	30
11	20
Total	422

Show #	Show Points	Points Ranked
5	57	1
1	55	2
6	49	3
4	47	4
9	46	5
7	38	6
3	37	7
2	35	8
10	30	
8	28	
11	20	

Show Points	364
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12.0 Refunds and Credits

12.1 Show Management will determine if a refund is to be given and how much it will be.

12.2 If the horse or rider sustains an injury or the horse throws a shoe, not allowing the combination to complete the show, the rider or their designee can apply for a refund. Show management must be notified before the end of the show.

12.3 If a refund is given the rider has the choice to have a credit for the combination's next entry or a check can be issued and mailed within 30 days to the rider.